



ABDUL WAHAB

Address: Village Bogara, Tehsil Takht-e-Nasrati, District: Karak, KPK, Pakistan

Cell:+923111082801, | Awahab2017@namal.edu.pk,

Date of Birth: 18/08/1998

LinkedIn Profile: <https://www.linkedin.com/in/abdul-wahab-3090bb156/>

EDUCATION & QUALIFICATIONS

Bachelors in Business Administration in HR

July 2021

Major (HR) Minor (Project Management, Marketing Management)

Namal Institute, Mianwali

CGPA: 2.9/4

Intermediate in Pre-Engineering

Apr 2017

Chokara Science College Karak

Marks: 902/1100

PROFESSIONAL EXPERIENCE

Namal Institute Mianwali

Summer Internship 2019

HR Internee

- Documentation
- Data Entry
- Folder Formation and Office Activities

Khushhali Microfinance Bank

Summer Internship 2018

Internee

- Cash handling
- Client servicing
- Accounting and credit operation

Industrial Visit's

2017-2020

- 3 days hands-on-practice at NESTLE Farm
- Visited Packages limited to observe industry practices
- Visited Al-Noor Dairy farm to observe dairy farm practice
- Visited BARI Chakwal to observe agribusiness practices

COURSE PROJECTS

- Employees Behavior in Workplace
- Financial Analysis of Different Companies
- Business Plan of New Startup
- Compensation Plan for Small Startup

ADDITIONAL EXPERIENCE

- Member of Al-Khidmat Foundation
- Member of Namal Society for Social Impact

HONORS & AWARDS

- Certificate of Appreciation for efforts in Management of Namal 10th Anniversary
- Certificate for Cultural Day Ambassador 2020
- Certificate of Workshop on Emotional Intelligence

SKILLS & INTERESTS

- Basic know-how of MS Word, MS PowerPoint, MS Excel.
- Interests: Travelling, Sports, Music and Social work.